

Parent Pack– Transportation

2024



BIG LAKE

YOUTH CAMP

26435 Big Lake Rd
Sisters OR 97759

www.biglake.org

At Camp Drop-off and Pick-up

Youth Campers: Your camper's check-in and pick-up times are determined by which cabin they are assigned to. This information will be emailed out 3-5 days before arrival at camp, but drop off times are assigned between 130 p.m. and 330 p.m. Our Friday pick up times are typically between 130 p.m. and 230 p.m.

*If you are dropping off RAD campers and REG campers, it is ok to drop off REG campers at the earlier RAD camper drop-off time.

Approved Camper Pick-ups (at camp or from bus): When being picked up from Big Lake or from the bus, campers will only be released to persons listed on their approved pick-up list within your online account. Any individual picking up a camper will be required to show ID before the camper can be released into their care. This check-out process is for your camper's safety. It is your responsibility to update this list.

Bus Transportation Guidelines

- **Camper Drop-off:** Since drop-off is during lunch time, it is best if you either feed your camper before bringing them or send a lunch with them.
- **Bus Arrangements:** Adding bus transportation after 12pm on the Wednesday before camp starts will incur a \$25 administrative fee. Calling/emailing after this deadline does not guarantee space availability. Please do not show up expecting your child to have a ride to camp unless you have heard from us.
- **Camper Supervision at Bus Stops:** Please remain with your child/children until they are safely checked onto the bus. Once children are on the bus, Big Lake staff will take over supervision.
- **Confirming Transportation Arrangements:** While your child is at camp, we may call to confirm travel home plans—especially if your camper is unclear as to his or her own arrangements. Campers are always more comfortable at camp if they know prior to camp what travel arrangements have been made.
- **Transportation Changes:** Our policy is for campers to leave by the means indicated on your online account. Any changes to bus transportation after camper check-in (includes switching pick-up locations and adding and/or removing bus transportation) will incur a \$25 administrative fee upon notification of the change.
- **Delayed Buses:** It is always our goal to have the buses leave on time. The pick-up times listed are *only estimates* of when we think the buses will arrive. We will call the Primary Contact if the buses will be excessively late. Please be available on Fridays for a phone call.

Bus Drop-off Locations & Times

*****No Public Restrooms*****

<u>Location</u>	<u>Check-in Start Time</u>	<u>Address</u>
Gladstone	1130 a.m., bus leaves around 1230 p.m.	Oregon Adventist Headquarters 19800 Oatfield Rd, Gladstone
Salem	145 p.m.	Livingstone Adventist Academy 5771 Fruitland Rd NE, Salem

- **If you have not checked in your camper by 1215 p.m.**, we will try to reach out to the Primary Contact listed on your registration account. The bus will leave as soon as our medical team has all medications and Health Forms organized, which is usually by 1230 p.m.
- **If you do not arrive to drop off your camper for the bus in Gladstone before the bus leaves**, you will need to drive your camper to Livingstone Adventist Academy in Salem (see address above or below). It will be your responsibility to return the phone call to our office and let us know you will be dropping off in Salem.
- **Camper Health Forms must be completed online by the Thursday before** your camper is to be dropped off for the bus as we print them for the medical station check-in.
- **Camper medications must be in their original packaging.** Please don't just bring the medication in a baggie. Our medical staff needs to see the dosage and dosing instructions written by the doctor specific to your camper.

Bus Pick-up Locations & Estimated Times

*****No Public Restrooms*****

<u>Location</u>	<u>Estimated Arrival Time</u>	<u>Address</u>
Salem	4-430 p.m.	Livingstone Adventist Academy 5771 Fruitland Rd NE, Salem
Gladstone	6-630 p.m.	Oregon Adventist Headquarters 19800 Oatfield Rd, Gladstone

Directions to Camp

To reach Big Lake Youth Camp, turn off of Highway 20 at the Big Lake/Hoodoo Ski Area sign and follow the road signs to the camp located on the eastern shore of Big Lake, about 4 miles from Highway 20.

Big Lake Youth Camp is a 2.5-3 hour drive from the Portland, OR area. Many parents go on to the nearby town of Sisters after dropping off or picking up campers.

